

**MINUTES OF MEETING
INDIAN HILL VILLAGE COUNCIL
November 22, 2010**

A meeting of the Indian Hill Village Council was held on Nov, 2010 at 7:00 p.m. The meeting was held in the Council Chamber of the Village Administration building.

Officials present:

Mr.	David T. Ottenjohn, Mayor
Mr.	Joseph Beech, III, Vice Mayor
Mr.	Daniel J. Feigelson, Council member
Mrs.	Lindsay B. McLean, Council member
Mr.	Keith M. Rabenold, Council member
Mrs.	Laura S. Raines, Council member
Mr.	Mark E. Tullis, Council member
Mr.	Michael W. Burns, City Manager
Mr.	Donald L. Crain, City Solicitor
Mr.	Paul C. Riordan, Clerk/Comptroller

Visitors present:

Mr.	Rob Dowdy, Community Press
Mr.	William Sloneker, 8625 Indian Hill Road
Dr.	David Turner, 8240 Shawnee Run Road

PLEDGE OF ALLEGIANCE: Council opened the meeting with the Pledge of Allegiance.

MINUTES: The Minutes of the regular meeting of October 25, 2010 had previously been distributed to each Council member. Council member Beech made a motion to accept the minutes which was seconded by Council member Tullis and was approved by unanimous voice vote.

FINANCE COMMITTEE REPORT: Council member Tullis directed Council's attention to a memo titled, "*Finance Committee Meeting*" dated November 16, 2010. He reported that the Finance Committee met on November 12th, to review a number of issues prior of the Council meeting.

Council member Tullis also directed Council's attention to the October financial statements included in the Council packet. He reported that \$269,000 of income tax receipts were received in October bringing the year-to-date total to \$5,270,000 which also includes \$190,000 in pre-paid income taxes. He said that staff is projecting that the total income tax receipts for the year will be approximately \$5,000,000 which is 20% below the receipts for 2009 which compares to the 15% reduction which was included in the 2010 budget.

Council member Tullis also highlighted that no estate tax receipts were received in October; however, \$625,000 was received in November which brings the total year-to-date to \$1,976,000 versus the budget of \$2,000,000.

He said that interest income continues to be low because funds are down and interest rates paid on funds are also very low. The excess of disbursements over receipts for the month total \$354,000 which is common for this time of the year.

Council member Tullis also explained that there was very little activity in the CIRF fund and the fund balance at the end of October was \$1,636,000.

He explained that the water receipts continue to be high because of the dry weather during the summer months. The Water Works had an excess of receipts over disbursements for October totaling \$319,000.

Council member Tullis pointed out that the Income Tax Fund balance is \$6,673,000 and the Water Works fund balance is \$2,721,000. He also pointed out that the total cash in investments decreased by approximately \$157,000 to a balance at the end of October of \$15,689,000. The decrease during this time of the year is not uncommon.

Council member Tullis explained that the bond payments totaling \$975,000 are scheduled to be paid during the last week of November on the 2005 Bond Construction Bonds and the 2009 Administration Building Bonds.

Council member Tullis also reported that the market value for both the Rowe Arboretum funds and the Green Areas funds had increased during October. The market value of the investments in the Rowe Arboretum fund equals \$2,055,000 and the market value of the Green Areas and Recreational fund equals \$1,447,000. The dividends earned by the Rowe Arboretum fund continue to track favorably versus budget.

Council member Tullis also reported that the Finance committee discussed estate tax revenue in general and possible changes in estate tax liabilities as a result of the November elections. The committee agreed to continue to monitor estate tax revenues and possible changes closely before making any final recommendations on the 2011 appropriations.

The financial statement for October 2010 had previously been distributed to each Council member there being no exceptions noted the financial statement was accepted as issued.

Council member Tullis also reported that the 2011 budget has one change since the last Council Meeting which was to shift the Project Manager's compensation line item from the CIRF to the Planning Commission account under the General Fund. This change will allow the Finance Director to more easily credit Medicare and other payroll related deductions and discontinue paying an operating related expense from capital fund accounts.

Council member Tullis also reported that it is necessary to amend the 2010 appropriations as a result of three unbudgeted retirements which have occurred during 2010. The three retirements actually affect four separate accounts because one of the positions is split between two different functional accounts. The total appropriation increase of \$65,000 will be offset by a matching reduction in appropriations for subsidies; therefore not increasing the overall general fund appropriations. The Finance Committee recommends passage of the ordinance on an emergency basis.

“AN ORDINANCE AMENDING ORDINANCE 01-10 MAKING APPROPRIATIONS FOR THE EXPENSES OF THE VILLAGE OF INDIAN HILL FOR THE FISCAL YEAR 2010 AND DECLARING AN EMERGENCY” was presented and read.

Upon motion by Council member Tullis, seconded by Council member Raines, the rules were suspended by unanimous role call. Upon motion by Council member Tullis, seconded by Council member Feigelson, the ordinance was passed by unanimous role call vote. Mayor Ottenjohn declared ordinance number **5-10** enacted.

Council member Tullis reported that at the finance committee Mr. Burns reviewed the wage and benefits information with the committee and restated his recommendation that the Village consider a 2% wage increase for most positions. The proposed 2011 budget includes the increase. The finance committee will continue to discuss this recommendation at their December meeting. He also explained that the Village employees had not received an increase for 2010. He also said that the finance committee discussed one personnel matter in executive session.

Council member Tullis opened the public hearing for the 2011 Village budget. He directed Council's attention to a draft copy of the Village of Indian Hill 2011 Annual Budget packet which had been previously distributed. He explained that the City Manager had put out the order to staff to hold all expenditures whenever possible just as they had done in preparing the 2010 budget and the 2011 budget will show that this has been accomplished. He reviewed the budget preparation process which has included numerous meetings with Village management and staff and meetings with Council committees. He added that there could be several more minor changes to the budget and it is scheduled for a vote before Council for passage at the December Council meeting.

Council member Tullis highlighted that this is a very lean budget considering the economic conditions. He reported that the 2011 budget presents a decrease of \$333,000 (3.07%) in operating fund expenditures versus the 2010 budget expenditures.

The Administration department budget has been decreased by \$71,500 (4.14%). This reduction can be attributed mainly to reductions in personnel and legal fees.

The police department reflects a decrease of \$77,000 (2.49%). A large portion of the decrease is for the delay in replacing two patrol vehicles, the retirement of one Police Captain, and delaying uniforms and training expenditures.

The Fire department is basically even on their budget versus last year's budget even though they are giving a 2% cost of living raise that goes into effect in June 2011.

The Public Works budget reflects a decrease of \$187,200 (4.15%). This reduction is principally due to the reduction in part-time employee staff hours and the reduction of overtime for approximately \$78,000 of the decrease.

Council member Tullis said the largest impact of the budget is under Capital Improvements. The 2011 budget reflects a decrease of \$1,041,000 (42.32%). Approximately \$265,000 of this decrease is for the completion of the police department/administration building remodeling and addition project. The 2011 road resurfacing project includes a \$315,000 reduction from the 2010 budget. He highlighted that for many years the Village has spent approximately \$500,000 per year on road projects however, in the last two years nothing has been spent. 2011 has \$215,000 included for road projects primarily to fix the roads torn up by the Water Works projects. Also, major equipment purchases have been put on hold resulting in an additional \$369,000 decrease.

Mayor Ottenjohn explained that these projects will be revisited in April after the Village has more information on the income tax receipts for the year.

Council member Tullis stated that the total 2011 budget compared to 2010 budget for operating and CIRF expenditures is a decrease of \$1,375,000 (10.32%) He said that it is important to note that in 2010 there were reductions in the operating budgets of approximately \$600,000 and a \$1,000,000 reduction in the CIRF fund which makes it hard to look at budget versus actual because of the reductions in expenses. He pointed out that the Summary of Operating Expenditure Statement included in the packet shows that the net operating expenditures increased 3.04% in 2011 budget versus 2010 actual expenditures. The CIRF fund is down 2.93% budget to actual. This results in a net increase in both the operating and CIRF fund combined of 2.29% (2011 budget versus 2010 actual). He said this is a very lean budget which will be reviewed in April when income tax receipts are known.

Council member Tullis also explained that full-time equivalent number of employees decreased from 88.3 in 2007 to 81.9 in 2011. He said even though a 2% pay increase is included for 2011 there are fewer employees and they are working harder. He said that the Finance committee believes that the nominal 2% pay increase is warranted for the employees. He further explained that the total increase in wages for operating funds, including Water Works, is approximately \$155,600. He said that it is important to note that the wage increases for the operating funds have been offset by \$196,000 in personnel reductions.

Council member Tullis also reported that healthcare costs continue to rise. Health insurance premiums increased 22% in 2010. The increased premium cost to the Village was offset by reducing the employer's contribution into the employee's HSA accounts and adding an employee premium charge for those employee's remaining on the more costly traditional plan. As a result of these changes the net change for healthcare costs for 2010 was .57%. In 2011 a 10% increase for healthcare cost is being budgeted.

Council member Tullis directed Council's attention to the statement titled, "*2011 Budget Overage/Shortfall Summary Statement*". He highlighted that the operating expenditures budgeted for 2010 were \$10,869,000 and the actual expenditures are estimated to be \$10,224,000 or a reduction of \$645,000. He also pointed out that the budgeted CIRF expenditures totaled \$2,461,000 and the actual estimated expenditures are \$1,462,000 which is a reduction of approximately \$1,000,000. The total expenditures for 2010 are estimated to be \$11,687,000 versus total estimated receipts of \$9,333,000 leaving a shortfall of \$2,354,000. The shortfall was covered by using funds held over from previous years. This has enabled the Village to keep the income tax rate at .4% and there is no intention to raise it for 2011.

Mayor Ottenjohn explained to Council that the Finance committee recommends that the income tax rate remain at .4% and a big key to this is the unexpected estate taxes which were received in November. Council member Tullis said that there is no guarantee that there will be no tax increase when the Village residents pay their taxes in 2012 as this will depend on the income in future years.

Council member Feigelson pointed out that the important line in the statement is the last line which shows that at the end of 2011 the Village will still have fund balances estimated at \$5,340,000. He said that because of these fund balances he felt it would be premature to raise the income tax rate. Council member Tullis explained that he believes that the roads and parks can not be allowed to

deteriorate, and it is important to take care of the Village employees and an income tax increase may be warranted next year. He is comfortable keeping the income tax rate at .4% which is made possible by estate tax receipts just received and to be received in the near future.

Council member Tullis also explained that the 2011 budgeted receipts for the Operating Fund includes \$726,000 received from the Water Works fund for expenditures on the 1984 tap-in fees. The Water Works is in very good financial condition and the Finance committee believes that this would be an excellent time for them to pay back the loan from the Water Works Operating Fund. He explained that the total operating and CIRF expenditures total \$11,955,000 for 2011 versus 2010 receipts \$10,033,000 leaving a shortfall of \$1,921,000. The projected shortfall for 2012 is \$3,412,000 and he stated that the Village can only go so long without considering a tax increase in the future unless revenues increase.

Mr. William Sloneker addressed Council and said, "That if the Village has \$5,300,000 projected for fund balances plus \$726,000 coming in from the Water Works for the tap-in fee repayment why isn't the Village current on the road projects?" Mayor Ottenjohn explained that the \$5,300,000 fund balance includes the \$726,000. Mr. Sloneker said the maintenance of the roads is a safety issue and that Council is making a decision to jeopardize the safety of all the people that drive on the roads when sitting on \$5,000,000.

City Manager Burns explained that only the roads torn-up from the Water Works projects does he consider in dire need of repair and they are scheduled to be repaved in 2011. Council member Tullis explained that it is necessary to let the roads settle for a year after the Water Works project before they are resurfaced. Mr. Sloneker asked, "What is the logic of putting off road projects when the Village is sitting on \$5,000,000?" Mayor Ottenjohn explained that the Village tries to maintain a CIRF balance of at least \$2,000,000 and a General Fund balance of \$2,000,000 for a total of \$4,000,000 of the \$5,300,000 of the fund balances. This gives the Village some room in case it has emergency needs and they can take care of it. He said no one on Council wants to have roads in poor or unsafe condition. The roads were in very good condition before the recession because the Village does such a good job of keeping them up-to-date. The lower expenditures for road projects have helped the Village to ride out this recession. The worst roads are budgeted to be fixed in 2011 and if it is seen that we have additional monies available in 2011 some decisions will be made to reallocate resources.

City Manager Burns explained that the Village needs funds to start the year because income tax receipts are not received until April. He said \$2,000,000 will get the Village through April and \$2,000,000 is a safe guard for major problems. Council member Tullis also explained that the roads torn up due to the Water Works projects could not be repaved this year due to timing issues with school start up.

Council member Beech said the road conditions do not create any dangerous situations. It is necessary to let some of the roads settle and we are not planning on spending a dollar in 2011 or 2012 to save .50¢ in 2010. Based on that and the need to have some reserves, everyone is comfortable to defer the road expenditures for a year.

Dr. Turner addressed Council and explained that several weeks ago he met with City Manager Mike Burns. Mr. Burns reviewed the budgeting process with him. Dr. Turner complimented Council and Mr. Burns on an outstanding job for navigating an unprecedented difficult economy. He has seen no decrease in the quality of services. He said he runs a small

business about a third of the size of the Village and he appreciates the need for reserves to take care of the unexpected. He said it would be desirable to consider an income tax increase this coming year because the unforeseen is still something to be concerned about. He would like the Village to consider a tax increase this year to maintain the continuity of services and quality of life in the Village. The taxes could be reduced in the future when we are passed the economic recession.

Council member Feigelson pointed out that raising the income tax .1% would increase the projected reserves by \$1,200,000 making the total reserves \$6,500,000. He said that he felt that this is a fairly large reserve to have and then to be asking for an increase in taxes.

Council member Tullis thanked Dr. Turner for his comments and said that they will be discussed. He said that assuming the revenues continue as projected that a tax increase would be warranted. The question is when - is it this year, next year, or the following year?

Mayor Ottenjohn thanked Dr. Turner for his comments and asked for additional comments, there being none, Council member Tullis directed Council's attention to the Water Works budget.

Council member Tullis highlighted that the Water Works projects an overage of \$826,000 for 2010 and \$202,000 for 2011. After deducting the repayment of the tap-in fees to CIRF the Water Works would have a shortfall of \$523,000 for 2011. The fund balance for the Water Works projected for the end of 2011 remains healthy at \$2,663,000.

Council member Tullis also directed Council's attention to the Summary of Operating Expenditures for 2011 budget which shows the departmental expenses and the budget for 2011 in addition to the changes from 2010. He highlighted that the net operating and CIRF decrease for 2011 budget versus budget is 10.32% and the net operating and CIRF expenditures for Water Works is an increase of 3.69% budget to budget. He highlighted that the increase in Water Works is caused to a large extent by an increase in sewer fees which have been raised by Cincinnati Water Works. This expense is offset by an increase of approximately \$200,000 in revenue from sewer fees. Without the increase by the sewer district the operations would be flat budget to budget.

There being no further questions or comments, the public hearing was closed.

LAW COMMITTEE REPORT: Council member Rabenold directed Council's attention to a memo titled, "*Law Committee Meeting*" dated November 16, 2010. He explained that the law committee met on November 10th to review a number of issues prior to the council meeting.

He reported that the Law Committee discussed a recent threat of litigation in Executive session. Also, Mr. Burns distributed a copy of a proposed resolution of appreciation to Joyce Holder which was reviewed. The committee members recommend passage of the resolution.

RESOLUTION NO. 17-10

A RESOLUTION OF APPRECIATION TO JOYCE R. HOLDER FOR HER SERVICE TO THE VILLAGE OF INDIAN HILL

WHEREAS, Joyce R. Holder has been a valued employee of the Indian Hill Administrative Offices, serving as Secretary to the City Manager since September 10, 1990; and

WHEREAS, in addition to the completion of her secretarial duties in a professional manner, Joyce R. Holder has also assumed the responsibility for coordinating several annual special events in the Village of Indian Hill, including the New Resident Party, the National Day of Prayer Observance, and the Village Employee Christmas Lunch; and

WHEREAS, Joyce R. Holder has expanded her responsibilities as Secretary to the City Manager to include the editing of the monthly Indian Hill Bulletin and maintaining the data base for the Indian Hill Directory; and

WHEREAS, Joyce R. Holder is retiring from the Indian Hill Administrative Offices and will be pursuing other endeavors, and it is appropriate to recognize her valued service to Indian Hill.

**NOW, THEREFORE, BE IT RESOLVED BY
THE COUNCIL OF THE VILLAGE OF
INDIAN HILL, OHIO:**

Section 1. That there be spread upon the records of Indian Hill this resolution of special thanks and sincere appreciation to Joyce R. Holder for her good and valuable service as a professional Secretary to the City Manager for twenty years from September 10, 1990 to November 30, 2010.

Section 2. That a copy of this resolution be given to Joyce R. Holder in recognition of her fine contribution of time, effort, and expertise given in the interest of the Village of Indian Hill and its residents.

PASSED: November 22, 2010

David T. Ottenjohn, Mayor

ATTEST:

Paul C. Riordan, Clerk

Upon motion by Mayor Ottenjohn, seconded by Council member Rabenold the resolution was passed by unanimous voice vote. Mayor Ottenjohn declared resolution number **17-10** adopted.

Council member Rabenold reported that the Law Committee discussed two personnel matters in Executive Session. He also said that Mr. Burns advised the committee he would like to schedule Mr. Rob Malloy to attend the December 8, 2010 Law Committee meeting to update the committee on the status of the appeal of the Anderson Township Board of Zoning appeals approval of the Martin Marietta deep limestone mine. The committee members indicate they would like to receive an update from Mr. Malloy

GROUNDS COMMITTEE REPORT: Council member McLean directed Council's attention to a memo titled, "*Grounds Committee Meeting*" dated November 18, 2010. She reported that the committee met on November 17th to review several issues in advance of the Council Meeting.

She reported that Mr. McQueen provided a Grand Valley Activity Report, a copy of which is attached to the committee minutes. She also reported that Mr. Kipp provided a Project Management Report, a copy of which is attached to the committee minutes. Mr. Kipp highlighted that the Administration/Ranger building parking lot lighting is still being evaluated.

She said that the work is being planned for the upgrade of the electrical supply to certain existing pieces of mechanical equipment at the Indian Hill Gun Club.

Also it is being considered to have a bike path from the center of the Village to a location close to Little Miami bike trail.

Council member McLean also reported that Mr. Adkins provided the committee with a Departmental Activity Report, a copy of which is attached to the committee minutes. She highlighted that the building and grounds report reflects a very busy schedule.

She said that the committee was updated on the Veterans Memorial project. The fundraising plan has been finalized and involved a mailing to key Village residents with a personal note from Committee/Council members followed by a phone contact. It is expected that the mailing will be ready by the end of the week. The committee is hoping to get additional press on the fundraising activity over the next couple of weeks. The committee does not have a campaign chair however; they will share the duties amongst the members of the committee. Mr. Dave O'Maley has agreed to give a significant lead gift and he is agreeable to a photographic opportunity when he gives the gift which will be good press. Total receipts year-to-date is a little under \$10,000. She said that the committee has two new members: Mr. John Kruse and Mr. Rick Jones.

Council member Feigelson asked if the cinder blocks at Grand Valley could be covered in some way to make them more attractive.

WATER WORKS REPORT Council member Feigelson directed council's attention to a memo titled, "*Water Works Committee Meeting*" dated November 18, 2010. He explained that the Water Works committee met on November 17th to review several issues in advance of the Council Meeting.

He reported that Mr. Kipp provided a Project Management Report. Council member Feigelson highlighted that the Water Works Phase I and Phase 2A are essentially complete and Phase 2 is 70% complete. He said that they did a real good job on Sanders. Council member Feigelson also pointed out that the Village has until 2012 to spend the money in the Water Works bond fund.

Council member Feigelson also reported that Mr. Adkins provided the committee with the Departmental Activity Report, a copy of which is attached to the committee minutes. He noted that the Water Works department had an unannounced water plant inspection by the OEPA on October 28th. The operation passed with no deviations from the OEPA standards.

Council member Feigelson reported that Mr. Burns and Mr. Adkins have continued discussions with Madeira City Manager, Tom Moeller, regarding the renewal of the expiring water supply agreement. At issue was how to fund necessary capital improvements to the Madeira system. Mr. Moeller is discussing funding options with the Madeira Council and then additional discussions will be necessary before a renewal contract can be finalized. Mr. Moeller is amiable to an extension of the current contract if the capital funding plans can not be worked out by the December 31, 2010 expiration of the current contract. Mr. Burns advised Council that this could amount up to a one year extension.

GROUND & PUBLIC WORKS COMMITTEES REPORT: Mayor Ottenjohn directed Council's attention to a memo titled, "*Public Works Committee Meeting*" dated November 17, 2010. He reported that the Public Works Committee met on November 16th to review a number of issues in advance of the Council meeting.

He reported that Mr. Kipp provided a Project Manager Report. He highlighted that the repair work on a sink hole over an existing concrete box culvert on Remington Road has been completed. The Walton Creek and Varner Road repair should be completed by the end of the month. He also reported that the performance bond has been reduced from \$125,000 to \$19,685 for the future extension and development of Stirrup Cup Drive.

City Manager Burns explained to Council that the litter vacuum has been a continual repair nightmare. He said that they just do not make a vacuum that meets the Village requirements given that the Village does not have curbs. He said that the current vacuum has exceeded its life expectancy by about three years.

Mayor Ottenjohn reported that the committee also reviewed an ordinance accepting Phase I of Twin Fences subdivision for public dedication. Mr. Burns explained to the Public Works committee that acceptance is being recommended even though the percentage of lots developed is 67% which falls below the 75% threshold in the subdivision ordinance. He said that staff is recommending acceptance because the current economic conditions have slowed the pace of development and the residents of the subdivision would be better served through the dedication.

Mayor Ottenjohn said the Public Works Committee agreed with this rationale and recommends passage of the ordinance.

Mayor Ottenjohn explained that the maintenance for the roads would then shift to the Village upon dedication. City Manager Burns said that there is not much risk having of heavy trucks continuing to run on the roads. Mayor Ottenjohn said that he also sees it as a small risk and a benefit to the residents of that subdivision.

Mayor Ottenjohn asked that the ordinance be read for a first reading with possible passage at the December meeting on an emergency basis.

An ordinance approving the plat of Twin Fences at Peterloon Farms subdivision Phase I and accepting the dedication of Larking Drive, Beaufort Hunt Lane, and Remington Road was presented and read for the first reading.

Mayor Ottenjohn also reported that it is necessary to confirm the Council Representative to the 2011 Ohio, Kentucky, and Indiana Regional Council of Governments (OKI). He said that Mr. Feigelson has served in this capacity for 2010 and is willing to continue as a Representative for 2011. He said that the committee recommends passage of a motion naming Mr. Feigelson as the 2011 Representative.

Council member Tullis moved that Council member Mr. Feigelson be confirmed as the Council Representative to the 2011 Ohio, Kentucky, and Indiana Regional Council of Governments. The motion was seconded by Mayor Ottenjohn and passed by unanimous voice vote.

Mayor Ottenjohn also reported that the Public Works Committee discussed a personnel matter in Executive session.

SAFETY COMMITTEE REPORT Council member Beech directed Council's attention to a memo titled, "*Safety Committee Meeting*" dated November 17, 2010. He reported that the Safety Committee met November 16th to discuss several items in advance of the Council meeting.

He reported that Chief Ashbrock provided an EMS and Fire Activity Report for October. He noted that EMS runs are tracking at record pace for the third year in a row. He said that every year he has been on the committee EMS runs continue to increase. A copy of the report is attached to the committee minutes. He said the fire district is examining relevant data to determine why this upward trend in runs is continuing. He said that Chief Ashbrock also advised the committee that the district expects an update on the International Standards Organization (ISO) fire suppression readings to be completed in 2011. He explained that the ratings go from 1-9; the lower the better and the fire district is currently rated a 4. There is some chance it could be lowered to a 3 which would help insurance rates. He said it would be very difficult to get any lower than this and a 3 would be a real compliment to the Chief and the department.

Council member Beech also reported that Colonel Schlie provided a Ranger's Activity Report noting that the department has recently completed annual training on firearms and emergency school response. A copy of the report is attached to the committee minutes.

He also said there has been a slight change in the fire budget which was reflected in Council member Tullis' budget report. He said that the non-union employees of the fire department would receive a 2% wage increase. They did not receive any increase for 2010. The total cost of the raise was approximately \$15,000 which the Village would pay for half.

Council member Beech also reported that the committee discussed a potential ligation matter in Executive session.

PLANNING COMMISSION REPORT: Council member Raines reported that the Planning Commission did not meet therefore, there was no report.

CITY MANAGER'S REPORT: City Manager Burns reported that the long-term employee Mr. Ed Schlensker who retired a number of years ago passed away. Mr. Schlensker was an employee of the Village for approximately 30 years.

He said there are a number of personnel issues if Council would like to discuss in Executive session.

Mayor Ottenjohn moved that Council enter into Executive session to discuss a personnel issue. The motion was seconded by Council member Tullis and was carried with a unanimous roll call vote. Council entered into Executive session.

Council returned from Executive session. There being no further business to come before Council, Mayor Ottenjohn declared the meeting adjourned.

Respectfully submitted,

David T. Ottenjohn, Mayor

ATTEST:

Paul C. Riordan, Clerk